

RBSM vzw

Travel Grant Rules

§.1. The goal of the RBSM Travel Grants is to promote representation of the Belgian microscopy community at international microscopy-related meetings, and to enable members with limited financial resources to attend microscopy-related meetings.

§.2. Travel grants can be given for meetings (conference, congress, symposium, workshop, seminar, course, etc.) which have microscopy as main topic or as an important part, *e.g.*, a separate session on microscopy. Grants can also be given for other meetings provided the presentation by the member has microscopy as main topic or tool. The latter will have lower priority when ranking applications.

§.3. Travel grants are for RBSM members in the early stage (max. 3 years postdoc) of their career, but with minimally one year research experience (min 1 year PhD) counting from the starting date of the event. Applicants are required to clearly indicate the starting date of the PhD or date the PhD degree was obtained.

§.4. There will be two competitive rounds per year for travel grant applications, with deadline on March 1st and September 1st. Applications must entail meetings that fall within a 6-month time span centred around the application deadline.

§.5. Candidates should send a request to the RBSM Secretary in the form of pdf file (max. 4 pages) containing the following information:

- Description of the meeting or course;
- Description of the contribution (content and type);
- Motivation of the relevance;
- Estimated cost of the travel;
- Bank account details;
- Curriculum vitae

§.6. Per application round, the RBSM board will rank the received applications, based on a set of predefined criteria (relevance, motivation...). Awardees will receive a grant to cover estimated travel costs with a maximum of 500 €. RBSM will allocate 2,000 € per round, but holds the right not to grant the total budget, depending on the quality of the applications.

§.7. The recipient of the travel grant is asked to allude to RBSM support at the meeting (*e.g.* by putting the RBSM logo on the poster/presentation). The recipient will also provide a short report with feedback on the meeting and will be listed on the website of the RBSM, if possible with a picture (*e.g.*, of the presenter at the meeting).

§.10. These guidelines have been amended by the Secretary after board approval on and



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will be valid until further notice. The Board has the right to deviate from these guidelines in exceptional circumstances. The Board will report on the status of the travel grants at each General Assembly.
